

**Lamprey River Advisory Committee  
Meeting Minutes May 19, 2020 7:00 P.M.**

Phone meeting convened under the emergency provisions of RSA 91-A, Emergency Order 2020-04 in light of the COVID 19 outbreak.

**APPROVED JULY 21, 2020**

Chair Joe Foley called the meeting to order at 7:05 P.M..

members present: John Wallace (Barrington), Mary Ann Krebs, Dick Lord, (Durham), Joe Foley (Epping), Jerry Martin (Newmarket), Therese Thompson (Nottingham), Ann Scholz (Northwood)

staff present: Jim MacCartney, Suzanne Petersen

absent: Cris Blackstone, Al Hall, Anne Lightbody, Carolyn Matthews, Kitty Miller, Ric Raymond, Emily Schmalzer, Jason Settineri, Michelle Shattuck

**summary of motions passed:**

**Dick Lord made a motion to approve spending \$250 to remove and dispose of the fire-proof file cabinet from the old office. Mary Ann Krebs seconded. Motion passed unanimously with a roll call vote.**

approval of minutes from April 21, 2020:

Dick Lord made a motion to approve the minutes as presented. Joe Foley seconded. Minutes were approved unanimously by roll call vote.

Loft half-year evaluation:

As agreed in November 2020, representatives were asked to assess whether the Loft is meeting LRAC's needs. Due to low use and COVID, comments were delayed until September, which will allow one month's notice so the committee can decide to renew or terminate the lease. The lease was signed Oct. 18, 2019.

removal of fire-proof file cabinet from old office:

The file cabinet is very heavy and cannot be moved by people-power alone. The landowner tried to move it with his tractor, but was unable to do so. **Dick Lord made a motion to approve spending \$250 to remove and dispose of the fire-proof file cabinet from the old office. Mary Ann Krebs seconded. Motion passed unanimously with a roll call vote.**

disposition of old office stacking chairs:

The committee does not have a need for chairs formerly kept at the old office and are currently being stored in a private garage. The chairs will be donated to Habitat-for-Humanity's Re-Store in Portsmouth.

proposed amendment to bylaws re: public records:

In moving from the old office to the Loft, many years of old meeting minutes were found. Lacking a formal policy, NHDES was queried for guidance. The following is a summary of findings:

"1. Per RSA 91-A: Access to Governmental Meetings and Minutes (also known as the "Right-to-Know" law), the LRAC needs to be prepared to provide access to or copies of public records to anyone who asks within 5 days.

2. Per RSA 5:38, Disposal of Records, public records not having a permanent or historical value may be destroyed after 4 years.”

Following a brief discussion, the group agreed by consensus that this guidance should not be included in the bylaws, but should be attached as a supplement.

project review:

Three projects are pending:

- Epping, Governor’s Run Phase 2, wetlands. Comments were gathered and a comment letter drafted. Group agreed by consensus to approve and send the letter.
- Lee, herbicide spraying at Rothwell Reserve. Group members were asked to review the materials and send comments to Joe Foley by June 1.
- Epping, ERRCO, amendment to existing Alteration of Terrain Permit. Group members were asked to review the materials and send comments to Joe Foley by June 1.

adjournment:

Dick Lord made a motion to adjourn. Mary Ann Krebs seconded. Motion passed unanimously and the meeting was adjourned at 7:30.

roll-call vote tally

rep	present	April minutes	\$250 to remove file cabinet			
Blackstone, Cris	n	-				
Foley, Joe	y	second y	y			
Hall, Al	n	-				
Krebs, Mary Ann	y	y	second, y			
Lightbody, Anne	n	-				
Lord, Dick	y	motion, y	motion, y			
Martin, Jerry	y	y	y			
Matthews, Carolyn	n	-				
Miller, Kitty	n	-				
Raymond, Ric	n	-				
Schmalzer, Emily	n	-				
Scholz, Ann	y	y	y			
Settineri, Jason	n	-				
Shattuck, Michelle	n	-				
Thompson, Therese	y	y	y			
Wallace, John	y	y	y			